DZ BANK
Die Initiativbank

We are looking for

Analyst/Associate, Payments & Operations (m/f/d)

at our Singapore office

Welcome to DZ BANK

Work at a bank where you can successfully shape your future and the future of the cooperative banks. DZ BANK is Germany's second-largest corporate bank, the central institution of the Volksbanken Raiffeisenbanken cooperative financial network, the central institution for more than 700 German cooperative banks and has the holding function for the companies of the DZ BANK Group. We are a reliable and high performing employer that offers you new exciting challenges. We value your experience, promote motivation and encourage you to use your own initiative. We combine customer-oriented action with sustainable solutions. But above all we think and work in a spirit of partnership - because we shape success together, and we would like to do this with you.

Position Overview

Reporting to the Head of Payments & Operations (Singapore Branch), the incumbent will be expected to perform the following tasks:

Key Responsibilities

- Responsible for attending to queries and resolving issues from all the Front Office units
- Responsible for SWIFT RMA setup, SAP BCA static setup and Murex static setup
- Responsible for clearing sanction hits for incoming and outgoing payment messages
- Ensure all payments from THP/Murex are validated successfully for accurate daily nostro reporting to the Treasury department
- Responsible for all current account activities and accurate generation and delivery of daily advice/monthly statements
- Responsible for accurate submissions of DTCC MAS regulatory Trades Reporting
- Proactively identify areas for change in daily workflow to achieve maximum efficiency
- Prior experience in local payments clearing with GIRO/FAST/MEPS will be advantageous
- Actively take part in systems enhancement and ad hoc projects

Job Requirements

- Bachelor's degree in Business Administration or a related field of study
- 3 to 5 years of relevant experience in treasury operations and payments in a Bank
- Fresh graduates with prior relevant internship experience or a passion for payments and banking operations are also welcome to apply
- High sense of urgency
- Meticulous and strong attention to details
- Independently motivated and capable of driving system changes and enhancements
- Ability to work under high levels of pressure and meet short deadlines
- "Can-do" attitude as both the team and the Bank are constantly upgrading to operate on the optimum level of effectiveness and efficiency

Kindly note that only shortlisted candidates will be notified.

What we offer you

- Diverse and inclusive environment
- Opportunities for training and development
- Staff benefits (leave, medical insurance coverage, etc.)

Contact

If you have any questions, please send an e-mail to hr.sg@dzbank.de

We look forward to receiving your complete application documents in English with cover letter, curriculum vitae and copies of certificates (high school leaving certificate, certificates of achievements from your studies, work experience certificates etc.)